



Oldham County Public Library

www.oldhampl.org

Volunteer Agreement

Because the Oldham County Public Library needs your volunteer service and will invest in your training and depend on you and look forward to you coming to work, we ask that you agree to:

- Work the hours you have scheduled.
- Be prompt and reliable in reporting for work.
- Notify your supervisor if you are unable to work.
- Follow the instructions given to you by your supervisor.
- Be courteous to patrons and staff at all times.
- Respect the privacy of the patrons and staff by never discussing them with others.
- Direct patrons with questions about library policy to the staff.
- Acknowledge the library's right to dismiss any volunteer for poor performance, excessive absenteeism or misconduct.

Because you are valuable to the Oldham County Public Library, the Library agrees to:

- Train you to do your assigned job.
- Be willing to discuss any problem or suggestion you might have regarding your assignment or any other aspect of the library or volunteer program.
- Keep accurate records of your volunteer service.
- Provide a reference upon request.

I agree to the above conditions. I also agree that I will not hold the Oldham County Public Library liable for any injury or loss that might occur while a volunteer of the library unless such injury or loss is the direct result of negligence on the part of the Library. I further agree to accept Workers Compensation as my sole recourse for any job-related injury or illness.

Signature of volunteer

Date

Volunteer Coordinator

Date